

FY 24 AHSP Application Staff Summary: Council on Aging of Buncombe County, Inc. – Aging in Place Social Health Housing Administration (AIP) Program

130 Households Served	\$184 AHSP Request Per Household	\$1.00 : \$1.06 Leverage Ratio AHSP \$: Other Non-County \$	≤80% AMI Target	100% % Admin Cost
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Project Description: The Council on Aging of Buncombe County, Inc. (COABC) submitted an **Administrative Support Program Grant** application requesting **\$23,946** to support its Aging in Place Social Health Housing Administration (AIP) Program (administrative operations for eligibility screening, application assistance and referrals).

AHSP Goal: Preserve the supply of Naturally Occurring Affordable Housing (NOAH)

Summary: COABC’s request (\$23,946) is intended to support its AIP Program. The request will support an overall project budget of \$49,446 of which the balance of funds (\$25,500) comprised of \$8,000 (PACE), \$8,600 (ARP/LOSRC) and \$8,900 (donor support).

The AIP Program will allow COABC staff to engage 200 households in FY24. A total of 130 households will be engaged as a result of AHSP funds. Engagement includes eligibility screening, application assistance and referrals. Should AHSP funding not be available, the position will not be added and the maximum number of households served will be 70.

COABC staff working in the AIP Program intend to: (1) conduct telephone and home visits; (2) identify eligible recipients (income screening); (3) identify substandard housing or housing needs; (4) identify interventions (repair, rental assistance, targeted housing, weatherization, etc.); (5) assist in the preparation of applications for interventions; (6) coordinate resources; (7) assist in benefits enrollment; and (8) use a prioritization matrix to track quantitative and qualitative outcomes.

AIP Program salary support, IT/technology, mileage, printing/duplication, postage, and overhead costs are proposed to be supported with AHSP funds. COABC will not use this funding for direct program delivery.

County Funding Source Options: Buncombe County General Fund and AHSP Program Income.

Finance Department Assessment of Audits and Financial Position: The Council on Aging of Buncombe County financial statement is from FY 20. FY 21 and FY 22 statements are not available but preferred. It is difficult to assess the current financial health of an organization with older financial statements. The provided FY 20 audit is clean, and as of June 30, 2020, The Council on Aging of Buncombe County’s financials show a healthy financial position.

Recommendation: Community Development Division staff reviewed the project, confirm it adheres to the requirements of the FY24 AHSP, and confirm it appears eligible for funding. The project appears ready for implementation July 1, 2023. Consideration of full or partial award may be considered.

PROJECT SUMMARY SHEET		Y/N
Project Description/Narrative		
Clearly affordable housing focused		Y
Aligns with all components of the application		Y
Aligns with all guidelines of the AHSP program		Y
Aligns with the selected strategic goal		Y
Designed to Serve Households with AMI		
<80%		Y
<50%		Y
<30%		Y
Designed to Serve		
Income qualified general populous eligible for the program		Y
Individuals who are age 55 or older		Y
Individuals with a disability		Y
Individuals who are hard to house		Y
Individuals who are homeless		N
Individuals who are BIPOC		Y
Individuals who are justice involved		Y
Individuals who have vouchers		Y
Budget of Expenses		
Complete		Y
Reasonable		Y
Budget of Revenues		
Complete		Y
Reasonable		Y
Includes leveraging additional investment (non-AHSP funds)		Y
Project Team		
Relevant experience and qualifications to complete the project		Y
Project History		
Indicates success in completing projects in the program category		Y
Applicant		
Has timely audits free of qualifications and findings which would adversely indicate ability to manage an AHSP allocation		N
Shows a healthy financial position		Y
Is a non-profit applicant		Y